



# USAID | SUDAN

FROM THE AMERICAN PEOPLE

**ANNOUNCEMENT NO: VA-10-003(Juba)**

**OPEN TO:** All interested and qualified candidates  
Current mission employees serving a probationary period are not eligible to apply.

**POSITION:** Warehouseman/Custodian( 2 Positions)

**OPENING DATE:** Monday, December 14, 2009

**CLOSING DATE:** Monday, December 28, 2009 - max. 4:30 p.m.

**WORK HOURS:** Full-time; 40 hours/week

**SALARY & GRADE:** FSN-2

**In-house candidates must apply through their supervisors.**  
NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK PERMITS ALLOWING WORK IN COUNTRY BEFORE APPLYING FOR THIS POSITION.

USAID/Sudan is seeking qualified individuals for the position of Warehouseman/Custodian in the Executive Office at USAID Juba.

**BASIC FUNCTION:**  
Under the direct supervision of the Warehouse Supervisor, incumbent performs as a Warehouseman/Custodian in the USAID General services Unit of the Executive office.

**QUALIFICATIONS REQUIRED:**  
NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- Education:** Successful completion of Secondary school is required.
- Prior Work Experience:** Two years of manual work experience with an NGO or European or American government entity.

--**Language Proficiency: (This will be tested)**

	Speaking	Reading	Writing
English:	Good working Knowledge	Good working Knowledge	Good working Knowledge

--**Skills:** Must have basic manual skills and currently valid Sudanese driver's license.

**SELECTION PROCESS:**

- Applicants must be eligible for appointment under local government laws and regulations.
- Management will consider nepotism, conflict of interest, budget, and visa status in determining candidacy.
- Selected candidates must pass a pre-employment medical and security clearance in order to be eligible for hire.

**ADDITIONAL SELECTION CRITERIA:**

1. Current employees serving a probationary period are not eligible to apply.
2. Current Ordinary Resident employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their recent Employee Performance Report are not eligible to apply.

**TO APPLY:** Interested individuals for this position should submit the following to either USAID Khartoum or USAID Juba or the application will not be considered:

Application form for Federal Employment or a resume/Curriculum Vitae (C.V.) containing documented education and work experience, certificates, awards - that address the requirements of the position as listed above .

**POINT OF CONTACT:**

Human Resources Office

USAID - Khartoum or USAID Juba

Telephone: 83-268755 Ext. 1037.

E-mail: [khartoumusaidhr@usaid.gov](mailto:khartoumusaidhr@usaid.gov). (Submission of applications and supporting documentation via e-mail must include the Vacancy Number and Position Title on the subject line).

*The US Mission in Sudan is an Equal Opportunity Employer.  
Candidates will receive consideration without regard to race,  
color, religion, sex, national origin, disability, age, or sexual  
orientation.*

*The Department of State also strives to achieve equal employment  
opportunity in all personnel operations through continuing  
diversity enhancement programs.*